

HQ U.S. Air Force Academy

Integrity - Service - Excellence



HQ USAFA/JA USAFA 2016 Tax Program (*Tax Year 2015*)

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Tax Services Under the USAF Legal Assistance Program

- Under the legal assistance program, Air Force attorneys provide advice and on legal matters pertaining to federal, state, and local tax problems.
- Air Force attorneys also provide assistance filing current and prior year individual income tax returns throughout the year.
- Examples of this type of legal assistance include:
 - responding to letters from the IRS or state tax authorities;
 - advising on responding to audits; and
 - assisting in non-income tax matters, like real estate taxes or personal property taxes.



Individual Income Tax Assistance Program

- **All Air Force bases will operate individual income tax assistance programs, to include electronic filing services.**
 - **Air Force tax assistance programs may take advantage of the Internal Revenue Service (IRS) Volunteer Income Tax Assistance (VITA) and electronic filing programs, or other viable sources of support, to effect training of tax assistance volunteers and provision of electronic filing services at their bases. Other sources include commercially available training programs and electronic filing software.**
 - **Eligible beneficiaries include active duty service members and their dependents and retirees and their dependents.**



Individual Income Tax Assistance Program

- In addition to the service provided under the legal assistance program, Air Force tax assistance programs (which remain separate and distinct from the legal assistance program) involve JA staff, detailed service members, and base volunteers preparing and filing federal and state income tax returns for those eligible to receive this assistance.
- Staff Judge Advocates will supervise and manage these programs at their bases, exercising discretion concerning the scope of assistance provided, eligible beneficiaries, and sources of support for training and electronic filing.
- Bases file statistics for their tax assistance programs in the Tax Program Reporting System (TPRS)



Facilitated Self-Help Tax Preparation

Clients prepare their own returns using no-cost, online software on networked Tax Center computers with assistance from trained VITA volunteers.

- **Military OneSource**
 - **No-cost to Servicemembers**
 - **Not eligible to all Retirees**
- **Kiosk Technique**
 - **VITA Trained Preparer as Hub**
- **Security Concern**
 - **Taxpayer PII Must be Protected**

Military OneSource
Offers **FREE** Tax Consultation & eFiling

- ✓ Maximize your refund
- ✓ Take advantage of our simple, easy process
- ✓ Use your tax refund wisely - save money and pay off debt

Visit MilitaryOneSource.mil to file your federal and state taxes.

Military OneSource





Military OneSource

- Service member must have a Military OneSource account in order to access free H&R Block filing service.

Welcome

FAQ

Support

Update Profile

User ID:

[Forgot your User ID?](#)

Password:

[Forgot your Password?](#)

* Users will be required to update their passwords every 60 days.

LOG IN

Not registered yet?

Complete this one time registration to access all the tools and resources available to you through Military OneSource.

Why register?

Eligible Military OneSource users have access to products, resources and support.

[Register Now](#)

Need support?

If you are having difficulty with the log in process, please read these [frequently asked questions](#).

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Military OneSource Linked to SIDN

Once a service member links to the Military OneSource tax launch page, the service member will be asked if they are preparing their tax return at a VITA Tax Center.

If 'Yes', the service member will establish the VITA Tax Center location by answering several questions.

Once the VITA location is established the service member will be directed to the H&R Block website using a unique URL that includes a SIDN provided by the IRS.

(Be sure to track how many returns you assisted with, including state return, and the refund amount)

PHASES OF MILITARY LIFE | BRANCH OF SERVICE | THOSE WHO SUPPORT | LOG OUT | SHOPPING BAG

Military OneSource Call. Click. Connect. What are you looking for?

800-342-9647 Confidential Help Military Life Topics Monthly Focus Social Media Hub

Home » Tax Preparation Services

Tax Preparation Services - Header Content

Are you preparing your tax return at a VITA location?
 Yes No

Tax Preparation Services - Footer Content

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Home » Tax Preparation Services

Tax Preparation Services - Header Content

Are you preparing your tax return at a VITA location?
 Yes No

What is your branch/service?
 Air Force Army Marine Corps Navy

In what country are you preparing your return?
United States

In what state are you preparing your return?
Maryland

What is your installation?
Aberdeen Proving Ground

What is your status?
 Active Duty Reserve/National Guard Retired Civilian Dependent

What is your rate?
 E1-E3 E4-E5 E6-E9 W1-W5 O1-O3 O4-O6 O7-O10 N/A

Continue to Tax Services

Tax Preparation Services - Footer Content



Military OneSource Support

DoD Contracted provider, H&R Block, provides federal and state tax return services and 24/7 support to the filing Taxpayer



**THANK YOU FOR
CHOOSING H&R BLOCK!**

- ✓ Free, unlimited tax advice – real-time chat
- ✓ Free audit support including a tax professional to represent you

*Rated 4.7 out of 5 stars for **accuracy** and **tax expertise** by H&R Block online customers*





Military OneSource Support

Servicemember will need to create an account with H&R Block, or use prior account info

Sign In

Username

Password

Remember Me
[LEARN MORE](#)

Sign In

[Forgot my Sign In Information](#)

Create Account

Create Account

Start Without an Account





Military OneSource Filed Return

- **Service member-identified Tax Center will receive credit for filed return when the return is electronically received by the IRS.**
- **If Service member's return is rejected, the IRS will not contact the Identified Tax Center.**
 - **The IRS will contact the Service member directly**



Call-in Helpline

- **The USAFA Legal Office is requesting Tax Representatives to act as call-in help centers**
 - **Phone calls would be from Service members who are using Military OneSource online at remote locations and need military-specific assistance**

- **Tax Centers that provide call-in help services will receive credit for returns filed through Military OneSource**
 - **Helpline personnel will need to direct Service members to provide information in Military OneSource that indicates the helpline Tax Center's SIDN**



Contact Information

- For any question or concerns contact Capt Reith or TSgt Rodriguez at (719) 333-3920 or (719) 333-3914.



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