



USAF ACADEMY LEGAL OFFICE

2304 Cadet Drive, Suite 2100

USAFA, CO 80840

(719) 333-3920

USAFA LEGAL OFFICE INFORMATION

Our Mission

Our Mission at the USAFA Legal Office is to assist military members and their families, as well as retirees, with civil legal matters. We strive to enhance the readiness and welfare of active duty and reserve members of the Armed Forces by providing quality legal services regarding personal civil legal matters, and by educating all eligible persons about their personal legal rights and responsibilities.

What types of services does the Legal Office provide?

DOCUMENT PREPARATION

- Wills
- Powers of Attorney
- Medical Powers of Attorney
- Living Wills
- General Notary Services

AREAS OF ADVICE

- Domestic Relations
- Child Custody
- Financial Responsibility
- Servicemembers' Civil Relief Act (SCRA)
- Landlord-Tenant Issues

What services are NOT available through the Legal Office?

- Issues involving personal commercial enterprises
- Standards of conduct issues
- Law of Armed Conflict issues
- Matters in which the United States has an interest or is involved in the final outcome
- Legal issues or concerns raised on behalf of another person
- Representation in a court or administrative proceeding
- Criminal issues under the Uniform Code of Military Justice or state/federal criminal law
 - Contact the Area Defense Counsel at (719) 333-2482, DSN 333-2482.

The information provided in this document is meant for the sole use of Active Duty service members, retirees, their families, and those individuals eligible for legal assistance. The information is general in nature and meant only to provide a brief overview of various legal matters. Rights and responsibility vary widely according to the particular set of circumstances in each case. Laws can vary across states, services, and civilian jurisdictions and laws are changed from time to time. Do not rely upon the general restatements of background information presented here without discussing your specific situation with a legal professional.

Where else can I find useful Legal Assistance information?

Eligible persons seeking legal advice should visit the USAF Legal Assistance website at <https://aflegalassistance.law.af.mil>. Useful information on a variety of legal topics, such as family law, wills and estates, and consumer affairs, can be found there.

If you want to make a *Will, Living Will, or Power of Attorney*, you should access the website and complete the appropriate legal worksheets prior to coming to the legal office. Once you complete the worksheets, you will be given a ticket number. That ticket number will allow the legal assistance attorneys to access your worksheet online. This will greatly reduce the amount of time it will take to complete your documents.

When is the USAFA Legal Office Open?

LEGAL ASSISTANCE

- By appointment only at Harmon Hall
- Tuesdays, 1300 – 1600
- Thursdays, 0830 – 1130

NOTARY SERVICES AND NON-HEALTH CARE POWERS OF ATTORNEY

- On walk-in basis at Harmon Hall
- Mondays thru Thursdays, 0800 – 1600
- Fridays, 1200 – 1600

CLAIMS

- Walk-in hours for claim form drop off at Harmon Hall
- Mondays thru Thursdays, 0800 – 1200
- Mondays thru Fridays, 1300 – 1600

Contact Information

Harmon Hall Office:
2304 Cadet Drive, Suite 2100
U.S. Air Force Academy, CO 80840
Phone: 719-333-3920
Fax: 719-333-3644